

THE CITY BRIDGE TRUST COMMITTEE

Thursday, 30 January 2020

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on
Thursday, 30 January 2020 at 1.45 pm

Present

Members:

Alderman Alison Gowman (Deputy Chair) - In the Chair
Karina Dostalova
Deputy Jamie Ingham Clark
Alderwoman Susan Langley
Wendy Mead
Paul Martinelli
Deputy Dr Giles Shilson
Jannat Hossain (Co-opted Member)
William Hoyle (Co-opted Member)

Officers:

Joseph Anstee	- Town Clerk's Department
David Farnsworth	- Chief Grants Officer & Director of City Bridge Trust
Nathan Omane	- Chamberlain's Department
Anne Pietsch	- Comptroller and City Solicitor's Department
Fiona Rawes	- Town Clerk's Department
Scott Nixon	- Town Clerk's Department
Jenny Field	- The City Bridge Trust
Ciaran Rafferty	- The City Bridge Trust
Tim Wilson	- The City Bridge Trust
Lily Brandhorst	- The City Bridge Trust
Jemma Grieve Combes	- The City Bridge Trust
Kate Moralee	- The City Bridge Trust
Catherine Mahoney	- The City Bridge Trust
Geraldine Page	- The City Bridge Trust
Ruth Feder	- The City Bridge Trust
Samantha Grimmett-Batt	- The City Bridge Trust
Edith Parker	- Chamberlain's Department
Kristina Drake	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Dhruv Patel (Chairman), Marianne Fredericks, Deputy Edward Lord, Jeremy Mayhew and Ian Seaton.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

The Deputy Chair, in the Chair, declared a standing interest by virtue of being a trustee of Trust for London, and advised that she had withdrawn from the delegated authority request in respect of the Museum of London Archaeology at Item 10b due to a conflict of interest.

3. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 28 November 2019 be agreed as an accurate record.

Matters Arising

The Deputy Chair requested that officers follow up on the Digital Skills Strategy with the Corporate Strategy team.

4. **OUTSTANDING ACTIONS**

The Committee received the list of outstanding actions, noting those which were on the agenda or were scheduled for a future date or meeting.

RESOLVED – That the Outstanding Actions update be noted.

5. **ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE**

The Committee considered a report of the Town Clerk asking the Committee to review its terms of reference. In response to a query from a Member, the Deputy Chair advised that the Committee's quorum was in line with other Committees, also noting that decisions in respect of grants over £500,000 were referred to the Court of Common Council.

RESOLVED – That the terms of reference of the Committee be approved for submission to the Court as set out.

6. **PROGRESS REPORT**

The Committee received the regular progress report of the CGO and discussed the updates provided. The Committee had enjoyed a presentation and discussion with Lib Peck, Director of the Mayor of London's Violence Reduction Unit, at lunch prior to the meeting.

CBT's 25th Anniversary

A Member, noting that 2020 was also the 25th anniversary of the Disability Discrimination Act, asked whether there were any plans to commemorate this as part of the CBT anniversary. The CGO responded that there had been conversations on synergy between the two anniversaries and a prospective programme of work for 2020 and beyond.

RESOLVED – That the report be noted.

7. **FINANCIAL POSITION OF CITY BRIDGE TRUST IN RESPECT OF THE PERIOD ENDED 31ST DECEMBER 2019**

The Committee received a report of the CGO setting out City Bridge Trust's financial position against budget for the period ended 31st December 2019.

In response to a query from a Member, the CGO advised the Committee on the difference in financial position following the shift to five-year grants under the Bridging Divides strategy and assured that organisations were not receiving less capital per annum as a result.

RESOLVED – That the report be noted.

8. **GRANTS BUDGET AND APPLICATIONS TODAY**

The Committee received a report of the CGO summarising grant applications recommended for decision at the meeting, and those that had been considered since the last meeting under schemes of delegation.

RESOLVED – That the report be noted.

9. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

a) **Grants of Between £100,001 and £250,000 for Approval**

The Committee considered a report of the CGO advising Members of funds recommended for approval for amounts between £100,000 and £250,000, including strategic initiatives. The CGO advised of a small amendment to the wording of the recommendation in respect of the Community Drugs and Alcohol Recovery Services and tabled an amended report for Members' consideration.

RESOLVED – That the City Bridge Trust Committee receive the report and approve the recommended amounts for the following applications:

1. Community Drug and Alcohol Recovery Services

APPROVED £110,550 (3 x £36,850) for a full-time Health and Wellbeing Outreach Worker (plus on-costs) to deliver mental health support services to isolated clients at a range of venues across the borough. Release of the grant in years 2 and 3 is conditional on evidence that CDARS' free reserves are expected to return to a level equivalent to 3 months total expenditure and clarification of the restricted reserve forecast.

2. Revolving Doors Agency

APPROVED £133,130 over 5 years (£31,000, £29,860, £27,000, £24,170, £21,100) to support the costs of further developing the London Regional User Forum.

3. St. Christopher's Hospice

APPROVED £165,250 over three years (£56,650; £54,400; £54,200) for the salary and associated costs of a f/t Project Manager to adapt and establish Compassionate Neighbours to support older, frail, socially isolated people in Bromley.

4. St. Pancras Community Association

APPROVED £125,000 over five years (£25,000 x 5) for a Co-Ordinator (0.5FTE), activities, and associated running costs of the Golden Years programme.

5. Step by Step

APPROVED £247,700 over five years (£49,060; £50,232; £49,332; £49,456; £49,620) towards the salary and running costs of dedicated weekly arts, crafts and music sessions for 48 disabled young people aged 4-18 years.

6. Tempo Time Credits Ltd

APPROVED £202,000 over four years (£65,000; £60,500; £47,500; £29,000) towards the development of Time Credits networks in London, funding in each year conditional on a workplan being provided.

7. Young Hammersmith and Fulham Foundation

APPROVED £200,832 over five years (£55,000; £50,000; £45,000; £30,000; £20,000) towards the salary costs of a f/t Business Development Manager and a f/t Consortium Development manager plus project-related costs.

8. Ambition Aspire Achieve

APPROVED £127,000 over three years (£48,000; £43,000; £36,000) towards the salary costs of the Operations Manager, a new SEND Coordinator, sessional staff and project activities to develop and deliver services for young people with special educational needs or disabilities transitioning into adulthood.

9. BeyondAutism

APPROVED £178,000 over five years (£46,000; £42,000; £42,000; £29,000; £19,000) for the salary and support costs of a full-time specialist vocational practitioner along with the production costs of an employment toolkit for a programme that will help maximise the workforce participation of young people with autistic spectrum disorders with multiple and complex needs.

10. NOVA New Opportunities

APPROVED £150,000 over five years (£30,000 per annum) towards 14 hours per week of the current WCP Programme Manager and 17.5 hours per week of a new WCP Assistant. Release of each year's payments is subject to the receipt of satisfactory management accounts, until such time that free reserves reach a reasonable level.

11. Roundabout

APPROVED £125,600 over five years (£19,400; £19,400; £22,800; £32,000; £32,000) towards the costs of the salaries of the co-Chief Executives over five years. Salaries for the first three years will be part-funded by a recently confirmed grant from the Henry Smith Charity, which runs for three years.

12. Sutton Mencap

APPROVED £156,400 over 3 years (£52,100, £50,100, £54,200) towards a Digital Paths to Inclusion programme which combines the use of digital technology with increasing the voice of people with a learning disability in their local community.

13. Grandparents Plus

APPROVED £211,900 over 5 years (£40,000; £41,000; £42,300; £43,600; £45,000) towards a FTE Senior Advice Worker (London) and associated costs.

14. Disability Rights UK

APPROVED £175,000 over five years (5 x £35,000) towards the salaries, operating and management costs of the London element of the Independent Living Helpline and Members' Advice Line.

b) **Grants of £250,000 or Above for Approval**

The Committee considered a report of the CGO advising Members of funds recommended for approval for amounts of £250,000 or above. The CGO introduced each application to Members and outlined the proposals.

The CGO advised that officers wished to undertake further review of the application in respect of Sported Foundation. The Committee agreed to defer consideration of the application and agreed that the application could be considered under the Committee's delegated authority procedures.

Members of the Committee praised the high standard of applications and quality and variety of work going on, commending CBT and the organisations involved.

In response to a question from a Member, the CGO confirmed that CBT would be working in partnership with Trust for London on the Strengthening Voices, Realising Rights programme and would be closely involved with the work.

RESOLVED – That the City Bridge Trust Committee receive the report and approve the recommended amounts for the following applications:

15. Habinteg Housing Association Ltd

APPROVED £332,000 over three years (£121,000; £105,000; £106,00) for the costs of a programme to train, mentor and support disabled young Londoners to develop a career in inclusive design related work.

16. Spotted Foundation

DEFERRED – To be considered under the Committee's delegated authority procedures.

17. Wheels for Wellbeing

APPROVED £288,400 over 5 years (£58,320; £59,640; £55,100; £59,480; £55,860) towards the provision of fully accessible inclusive cycling opportunities in Lewisham, Croydon and Lambeth.

18. Bede House Association

APPROVED £260,000 over 5 years (£50,000, £51,000, £52,000, £53,000, £54,000) for the salary of the Starfish Domestic Violence Project Manager plus on-costs. The grant in years two to five is subject to the necessary balance in project costs being raised.

19. SignHealth

APPROVED £260,000 over 5 years (£50,000; £51,000; £52,000; £53,000; £54,000) towards the full-time salary of a Children and Families Support Worker, plus associated running costs, for a specialist service supporting Deaf women and their children who are escaping domestic abuse to rebuild their lives with increased resilience, independence and wellbeing.

20. Young Roots

APPROVED £288,500 over five years (£53,500; £58,000; £60,000; £61,500) for 1 FTE Croydon Caseworker along with support and on-costs associated with the service for young refugees and asylum seekers.

21. Waltham Forest Churches Night Shelter Ltd (WFCNS)

APPROVED £296,000 over five years (£58,550; £57,800; £58,800; £59,850; £61,000) for the salary and on-costs of employing a Full Time (35 hpw) CBT Therapist and associated project costs, with a contribution to core costs.

22. London Funders

APPROVED £300,000 over three years (3 x £100,000 towards the further development of the London's Giving movement.

23. Strengthening Voices, Realising Rights, Phase 2 – a joint initiative with Trust for London

APPROVED a grant of £400,000 over three years to Trust for London to establish a joint fund for Phase 2 of the Strengthening Voices, Realising Rights initiative to support work that tackles some of the root causes of poverty and disadvantage amongst Deaf and Disabled Londoners.

10. **TO CONSIDER REPORTS OF THE CGO AS FOLLOWS: -**

a) **Applications Recommended for Rejection**

The Committee considered a report of the CGO outlining a total of 28 grant applications that were recommended for rejection. The Committee noted that the application in respect of The Challenger Trust had been withdrawn and was therefore not recommended for rejection.

RESOLVED – That the Committee reject the grant applications listed in the accompanying schedule, except the application in respect of The Challenger Trust, which was withdrawn.

b) **Funds Approved or Declined Under Delegated Authority**

The Committee received a report of the CGO which advised Members of 22 expenditure items, totalling £793,760, which had been presented for approval under delegated authority to the CGO in consultation with the Chairman and Deputy Chair. The Committee noted that a past Chairman had approved the grant application in respect of Museum of London Archaeology in the room of the Deputy Chair.

RESOLVED – That the report be noted.

c) **Withdrawn and Lapsed Applications**

The Committee received a report of the CGO which provided details of 9 applications which had been withdrawn or had lapsed.

RESOLVED – That the report be noted.

d) **Variations to Grants/Funds Awarded**

The Committee received a report of the CGO which advised Members of a variation to 2 grants agreed by the CGO since the last meeting.

RESOLVED – That the report be noted.

e) **Report on Learning Visits**

The Committee received a report of the CGO about two visits that had taken place. The Deputy Chair encouraged Members to attend visits where they could as they were useful.

RESOLVED – That the report be received.

f) **City Bridge Trust Communications and Events Attended**

The Committee received a report of the CGO providing Members with an update on the communications work of City Bridge Trust.

RESOLVED – That the report be noted.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

In response to a question from a Member on CBT policy on reserves, the CGO explained that officers always took the level of reserves in the context of the organisation and considered individual cases on their specifications. There was a procedure for assessing how appropriate an organisation's reserves were and applications were turned down where it was felt an organisation's reserves were excessive.

12. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS TO BE URGENT**

There was no other business.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
14 - 15	3
16 - 17	-

14. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 28 November 2019 be agreed as an accurate record.

15. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

The Committee received a report of the CGO.

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was one question.

17. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 2.42 pm

Chair

**Contact Officer: Joseph Anstee
tel. no.: 020 7332 1480
joseph.anstee@cityoflondon.gov.uk**